

**Central California Conference Policy for
Licensure and Insurance Held by Independent Contractors and Service Providers**

It is the policy of this Conference that prior to any Independent Contractor or Service Provider commencing work for this Conference or one of its local entities, that Independent Contractor or Service Provider shall provide the Conference or the local entity with a copy of any professional license or contractor's license the Independent Contractor or Service Provider is required to hold and with a copy of the Independent Contractor or Service Provider's business license.

It is the further policy of this Conference that prior to any Independent Contractor or Service provider described below commencing work for this Conference or one of its local entities, that Independent Contractor or Service Provider shall provide the Conference or the local entity with a certificate of insurance evidencing that the Independent Contractor or Service Provider is covered by liability and other insurance as described below:

1. All organizations and individuals contracted to perform ministry functions, i.e., youth outreach, youth ministries, or creation of substantial written or recorded publications are to provide:
 - Evidence of General Liability insurance with a minimum of **\$1,000,000 per occurrence and a minimum \$3,000,000 aggregate limit**. The Central California Conference (2820 Willow Avenue, Clovis, CA 93612) shall be named as an additional insured with respect to any liability that may arise from the authorized activity.
 - Evidence of **Automobile Liability of \$1,000,000** combined single limit.
 - If they have employees working on our premises, they are to provide evidence of **Workers Compensation insurance** as per the State of California required coverage and limits.

Evidence of continuous coverage shall be kept on file in the office of the Conference of the local entity contracting for the service.

2. All independent construction contractors performing major construction work are to provide:
 - Evidence of General Liability insurance with a minimum of **\$3,000,000 per occurrence** and a **minimum \$5,000,000 aggregate limit**. The Central California Conference (2820 Willow Avenue, Clovis, CA 93612) shall be named as an additional insured with respect to any liability that may arise from the authorized activity.
 - Evidence of **Automobile Liability of \$1,000,000** combined single limit.
 - If they have employees working on our premises, they are to provide evidence of **Workers Compensation insurance** as per the State of California required coverage and limits.

Evidence of continuous coverage shall be kept on file in the office of the Conference or the local entity contracting for the service.

3. All other independent contractors and independent construction contractors performing minor construction work, and are to provide

- Evidence of General Liability insurance with a minimum of **\$1,000,000 per occurrence** and a **minimum \$2,000,000 aggregate limit**. The Central California Conference (2820 Willow Avenue, Clovis, CA 93612) shall be named as an additional insured with respect to any liability that may arise from the authorized activity.
- Evidence of **Automobile Liability of \$1,000,000** combined single limit.
- If they have employees working on our premises, they are to provide evidence of **Workers Compensation insurance** as per the State of California required coverage and limits.

Evidence of continuous coverage shall be kept on file in the office of the Conference or the local entity contracting for the service.