



# Adventist Education

## Progress Report

Progress reports are required of most NAD Adventist schools each year. Below is a chart showing who needs to complete the Progress Report.

Type of term	General Information Page	Major Recommendations And Action Plans	Non-major Recommendations	How Often
Six Clear (6 Clear)	√	√		In the third year
Interim Review (6-IR)	√	√		Every year
Revisit (PR-2 or PR-3)	√	√	√	Every year
Probation	√	√	√	Probation is only one year

**Blank Adventist Academy**

**of the**

**Blank Conference**

A Progress Report of the  
Full-scale Evaluation done on

Insert Date Here

Prepared for the  
North American Division  
Commission on Accreditation  
of the  
Accrediting Association of Seventh-day Adventist  
Schools, Colleges, and Universities, Inc.

Date of Report Preparation  
Insert Date Here

# GENERAL INFORMATION FORM

## North American Division Commission on Accreditation

This General Information Form is to be completed and must accompany Progress Reports and Interim Review and Revisit Reports.

A. IDENTIFYING DATA

Name of School \_\_\_\_\_

Address \_\_\_\_\_

Conference \_\_\_\_\_

Principal \_\_\_\_\_

B. TYPE OF SCHOOL

Boarding Academy     Day Academy (9-12)     Day Academy (K-12)

Number of Supporting Constituent Churches \_\_\_\_\_

Constituent Membership \_\_\_\_\_

C. ENROLLMENT DATA

Current Student Enrollment (9-12) \_\_\_\_\_

Enrollment Last Year (9-12) \_\_\_\_\_

D. ADMINISTRATION AND STAFF

Number of Administrative Staff (FTE) \_\_\_\_\_

Number of Instructional Staff (FTE) \_\_\_\_\_

Number of Part-time Instructional Staff (Head count) \_\_\_\_\_

Number of Auxiliary/Classified Staff (Head count) \_\_\_\_\_

E. DATE OF LAST EVALUATION

Full-scale \_\_\_\_\_ Revisit \_\_\_\_\_ Interim \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Progress Report**  
**From the Full-scale Site Visit on (Insert Date) to**

**Blank Adventist Academy**

Place an (X) after the number of each recommendation indicating the degree to which it has been completed.

<b>Major Recommendation</b>	<b>Completed</b>	<b>Partially Completed</b>	<b>Not Completed</b>
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
<b>Percentage</b>			

# **PROGRESS REPORT**

**(SAMPLE FORMAT)**

## **Major Recommendation # 1**

That the administration make an annual report to the board in the progress in implementing the recommendations in the 1994 Visiting Committee Report.

### **School Response:**

The first report was made to the board at the March 1995 meeting. Since then, an annual report has been given to the board as well as periodic updates during the school year.

## **Major Recommendation:**

### **School Response:**

## **Major Recommendation:**

### **School Response:**

## **Major Recommendation:**

### **School Response:**

## **PROGRESS REPORT - ACTION PLANS**

**(SAMPLE FORMAT)**

**School Standard No. 28** - (Implement block schedule in program)

**School Response:**

Teachers took part in developing new schedule. In-service was conducted to help teachers utilize longer periods to best advantage. New schedule was implemented in the 2000-2001 school year.

**Action Plan No. 1** - (Rebuild Girl's Dorm)

**School Response:**

The architect's plans have been completed and approved by the board. Contracts have been signed and work has begun. Present progress indicates that the building will be completed by \_\_\_\_\_.

**Action Plan No. \_\_\_\_** (Synopsis of Action Plan)

**School Response:**

**Action Plan No. \_\_\_\_** (Synopsis of Action Plan)

**School Response:**

**Action Plan No. \_\_\_\_** (Synopsis of Action Plan)

**School Response:**

**Action Plan No. \_\_\_\_** (Synopsis of Action Plan)

**School Response:**