



Central California Conference of Seventh-day Adventists

EMPLOYMENT APPLICATION

2820 Willow Avenue
Clovis, CA 93612

Phone: (559) 347-3000 • Fax: (559) 347-3120
<http://ccc.adventist.org>

(OFFICE USE ONLY)

NAME: _____

Central California Conference considers applicants for all positions without regard to race, color, sex, national origin, age, marital or veteran status, the presence of a non-job-related medical condition or handicap, or any other legally protected status other than religion since the Central California Conference is a religiously-qualified Equal Opportunity Employer with the right to prefer Seventh-day Adventists in hiring.

TYPE or PRINT: Please complete all sections, even if a resume is submitted.

Position applied for: _____ Date of application: _____

Location of position: _____

PERSONAL DATA:

Name: _____
Last First Middle

Address: _____
Number & Street / P.O. Box City State Zip Code

Contact Information: _____
Telephone Number Fax Number Email

APPLICATION DATA:

Have you ever been employed by Central California Conference before? Yes No
If yes: _____
Start Date End Date Employment Assignment

Have you ever filed an employment application with Central California Conference before? Yes No
If yes: _____
Date Position Applied For

Are you currently employed? Yes No If yes: _____
By Which SDA Entity

On what date would you be available for work? _____
Should you be employed, please list any / all required accommodations needed: _____

Can you travel? Yes No
Are you on a lay-off and / or subject to recall? Yes No
Have you ever been terminated, dismissed or asked to resign? Yes No

If hired, can you provide satisfactory proof of identity and legal authority to work in the U.S. as required by the U.S. Department of Homeland Security (I-9 Form)? Yes No

LICENSE OR CREDENTIALS:

Please state current license or credential: _____
Expiration Date

Which SDA entity issued license or credential? _____

Date: _____
Position Applied for: _____

EDUCATION:

Academic Institution	Curriculum / Major	Diploma / Degree

Honors Received	
Specialized Training, Apprenticeships, Skills, Extra-Curricular Activities, Expertise	
Licenses / Certifications	
List languages you are proficient in	

REFERENCES:

Please list four references

Name	Relationship to Reference	Telephone Number

Please list any other information you believe contributes to your qualifications for this position:

VERIFICATION OF APPLICATION INFORMATION

I hereby certify that all of the information on this employment application and any resume or exhibit is true, correct and complete. I have not withheld any information requested on this application. I understand that false, misleading, incomplete or omitted information on this application or my resume will result in disqualification for employment or, if I am hired, dismissal from employment. I authorize the employing organization and its agents to confirm information supplied on this application and my resume and to investigate my suitability for employment. I agree to furnish additional information if requested. I release all parties and persons from any claims, liabilities and damages that may result from requesting or furnishing information about me to the employing organization, as well as from using such information in considering my employment application. I understand that if employed I must complete an I-9 form and provide satisfactory proof of my identity and legal authority to work in the United States.

I hereby consent to my current and previous employers being contacted for the purposes of referencing, verification, and other enquiry.

I am a member in regular standing of the Seventh-day Adventist church, and abide by its teachings. If employed, I agree to conform to the policies and standards of the employing organization. I grant permission for all Seventh-day Adventist entities to provide information about my tithing practices to the Central California Conference of Seventh-day Adventists and for such information to be considered in making employment decisions. If I refuse to grant such permission, I understand that I will be disqualified from employment.

Only the Conference Executive Committee or the Conference acting through a Constituency meeting have the authority to enter into an agreement for employment for a specific time period, or to make an agreement contrary to the foregoing; any such agreement must be in writing and must be signed by two officers of the Conference and the affected employee.

Signature of Applicant

Date